Q. 1 Briefly describe the working of computer processing system.
Ans: Working of Computer processing system:
A computer is a general-purpose programmable machine.

Computer:
Computer is an advanced electronic device that takes raw data as input from the user and processes it under the control of set of instructions (called program), gives the result (output), and saves it for the future use.

Function of Computer:
Computer has the ability to store, retrieve and process data. It processes data at very high speed according to the instructions given to it and produces accurate results.

Computer program:
The instructions given to a computer to perform a particular task is known as computer program. Computer processing system is shown in Fig.

Q. 2 Highlight various stages in evolution of computers.
Ans: Evolution of Computer:
Evolution of computers means how the computers evolved from the first mechanical device, abacus, to electromechanical and then to the modern electronic digital computers.

Q. 3 What are the tasks performed by Abacus?
Ans: Abacus:
Abacus was the earliest calculating device most probably invented in China.

Construction:
Abacus consisted of a wooden frame having parallel rods as shown in Fig.
These rods had a number of wooden beads which could slide freely along the length of rods. While performing calculations, beads were moved up and down with fingers.

**Tasks performed by Abacus:**
Abacus was used to perform addition, subtraction, multiplication and division. It has been used in China and some other Asian countries till the end of 20th century.

---

**Titbits**

Abacus is still seen at some toy shops, made of plastic or wood for small children.

Q.4 What are the tasks performed by Pascaline?

**Ans:** Pascaline:
Blaise Pascal, a French mathematician invented a calculating machine called Pascaline in 1642 when he was only 19 years old.

**Construction:**
Pascaline used rotating wheels. Each wheel had ten parts having digits from 0 to 9. Calculations were performed by the rotation of wheels. When one wheel completes a rotation, the next wheel moves by one digit. It had a number of small slots for displaying the result.

**Tasks performed by Pascaline:**
Pascaline could perform addition and subtraction on whole numbers. Slot to display Results

---

Q.5 Differentiate between Difference Engine and Analytical Engine.

**Ans:** Difference Engine:
In 1822, the English mathematician Charles Babbage started working on a big calculating machine about the size of a room. He called it Difference Engine.

**Analytical Engine:**
Babbage worked for many years on Difference Engine but he could not complete it. Later, he came up with idea of Analytical Engine. He could not complete it because the technology was not advanced enough but he laid the foundation stone of modern digital computers.
Today’s modern digital computers are based on the idea of analytical engine.

**Father of modern digital computers:**

Charles Babbage is known as the father of modern digital computers.

---

Q.6 Write a note on Hollerith desk.

**Ans:** Hollerith Desk:

In 1890, Herman Hollerith built a tabulating machine called Hollerith Desk. This machine was invented to help with the census of 1890 in America.

**Construction:**

Hollerith Desk consisted of a card reader which sensed the holes in the cards, a gear driven mechanism which could count and a large set of dial indicators to display the results.

After building Hollerith Desk, Hollerith started a company by the name of Tabulating Machine Company. Eventually, this company changed its name to International Business Machines (IBM).

---

Q.7 What are the various tasks performed by Mark-I?

**Ans:** Mark-I:

The next (after the invention of Hollerith Desk) successful computing machine invented was a digital computer known as Mark-I. It was invented by Howard Aiken in 1944.
Tasks performed by Mark-I:

Mark-I could add three numbers having eight digits in one second. It could print out its results on punched cards or on an electric typewriter.

Size of Mark-I:

Mark-I was 50 feet long, 8 feet high and weighed about 5 tons.

Technology used in Mark-I:

It used 3,000 electric switches.

Q.8 Justify the statement that computer evolution is a continuous process.

Ans: Since computer evolution is a continuous process, it has not stopped in the modern era. New systems are being developed to provide voice recognition and understand natural languages.

High performance computing (HPC):

High performance computing (HPC) is being used in today's data centers for fast data processing. High-performance computing (HPC) is the use of parallel processing for running advanced application programs efficiently, reliably and fast.

Cloud Computing:

The concept of "Cloud Computing" has been introduced. In the simplest terms, cloud computing means storing and accessing data and programs over the Internet instead of computer's hard drive.

Current advancements:

The current advancements in computer technology are likely to transform computer into intelligent machine having thinking power. The evolution of computers will probably continue till their processing capabilities have become equal to human intelligence or even beyond that.

Q.9 List history and generations of computer.

Ans: History and Generations of Computer:

History of computers is a chain that runs from the ancient abacus and the analytical engine of the nineteenth century, through the modern computers of present age. It is generally divided into five generations. Each generation of computers is characterized by major technological developments of that time.
Q.10 Write a short note on the second generation of computer and the technology used in it. Also write down the names of model used in second generation of computers.

OR

Write a note on invention of transistor and second-generation of computers?

In 1947, three scientists, William Shockley, John Bardeen and Walter Brattain invented transistor.

Transistor:
Transistor functions like a vacuum tube, it replaced the vacuum tubes in the second generation computers. Transistor was faster, more reliable, smaller and much cheaper than vacuum tube.

Characteristics/Features of second generation computers:
The following are the characteristics of second generation computers.

i. Transistors were used instead of vacuum tubes.

ii. Transistors reduced the size of computers and increased the speed and memory capacity.

iii. Computers became more reliable and cheaper.

iv. Second generation computers used punch card readers, magnetic tapes, magnetic disks and printers.

v. Assembly language was used in these computers.

vi. High level programming languages, FORTRAN and COBOL were introduced in this generation of computers.

Models/examples:
Examples of second generation computers are UNIVAC II, IBM 7030, 7780 and 7090, NCR 300 series, General Electric GE 635 and Control Data Corporation’s CDC 1604 computers.

Q.11 Write a short note on the Fourth generation of computer and the technology used in it. Also write down the names of model used in Fourth generation of computers?

OR

Write a note on invention of Microprocessor and Fourth -generation of computers?

In this generation of computers LSI (Large Scale Integration) and VLSI (Very Large Scale Integration) chips having millions of transistors were developed.
Microprocessor was also developed in fourth generation of computers. A microprocessor is a single chip that can handle all the processing of a computer. A microprocessor is shown in Fig.

Characteristics/features of fourth generation computers:
The following are the characteristics of fourth generation of computers.

- Microprocessor was developed which resulted in the development of microcomputers.
- Fourth generation computers are very fast, have large storage capacity and use advanced input/output devices.
- Microcomputers are very small in size, very reliable, consume less power and are affordable.
- Large variety of software is available for use in microcomputers.
- Operating system having Graphical User Interface (GUI) was developed in this generation.
- These computers support multimedia software that combines text, image, sound and video.
- These computers support modern programming languages such as Visual Basic, C++, Java and Python for developing powerful software.
- Fourth generation computers support a large variety of portable and wireless input/output devices.

Examples of microprocessors:
Some examples of microprocessors developed in fourth generation of computers are Intel Pentium series, Dual Core, Core2 Duo, Core i3, i5, i7 and AMD Athlon.

Examples of fourth generation computers:
Some examples of fourth generation computers are IBM Think Pad series, HP Pavilion series, Dell Inspiron series and Apple’s MacBook Pro and MacBook Air series.

Do You Know?

Intel invented the world’s first microprocessor, the Intel 4004 in November, 1971.
Q.12 Write a short note on the fifth generation of computer and the technology used in it. Also write down the names of model used in fifth generation of computers?

OR

Write a note on Artificial Intelligence and fifth generation of computers?

Ans: Fifth Generation Computers:
The goal of fifth generation of computers is to develop devices that can understand natural languages and have thinking power. This is a big challenge for computer developers and programmers to design such systems and software for them.

Characteristics/features of fifth generation computers:
The following are the characteristics of fifth generation of computers.

i. Fifth generation computers are based on Artificial Intelligence (AI).

ii. In the fifth generation of computers, Artificial Intelligence (AI) will minimize the need to write programs.

iii. These computers will allow users to give commands in any natural language such as English.

Examples of fifth generation computers:
Examples of fifth generation computers are robots and expert systems.

For Your Information

Artificial Intelligence is the branch of computer science concerned with making computer behave like humans.

Q.13 List the TYPES/classification OF COMPUTERS.

Ans: Types of Computers:
On the basis of data representation, processing, Input and Output, Computers can be classified into the following three types.

i. Analog Computers

ii. Digital Computers

iii. Hybrid Computers

Q.14 Describe some of the features of Hybrid Computers/ Vital Sign Monitoring Unit.

Ans: Hybrid Computers/Vital Sign Monitoring Unit:
Hybrid computers are the combination of analog and digital computers. They combine the characteristics of both analog and digital computers.

Uses of Hybrid Computers:
Hybrid computers are mainly used for scientific applications. These computers are used in spaceships, missile systems, scientific research, hospitals and for controlling industrial processes.

Vital Sign Monitoring Unit:
A hybrid computer known as Vital Sign Monitoring Unit is shown in Fig. It is used in hospitals to monitor patient’s important data such as blood pressure, temperature, respiration and heartbeat.
A Hybrid Computer (Vital Sign Monitoring Unit)

Q.15 List the classification of digital computers.
Ans: Classification of Digital Computers:
Digital computers are classified into mainframe, minicomputer and microcomputer based on their size, speed, storage capacity and the number of users they can support.

Q.16 List the use/Role of computers in education.
Ans: Education:
Role of computers in education has been given a lot of importance in the recent years. Computer technology eases the process of learning. Many programs are available for students to learn the subjects of Physics, Mathematics, Chemistry, Biology, etc.

Multimedia software makes the process of learning interactive and interesting. It combines text, graphics, sound and video for effective learning. Internet has enormous information on a wide variety of subjects. Students can refer to Internet to find information on any topic.

Multimedia projectors:
Nowadays computers with multimedia projectors are being used in classrooms for effective teaching. All the activities related to examinations are also being controlled using computers. Therefore, it plays an important role in education. Today, computer education is a part of curricula from elementary to university level.

Q.17 Discuss the use/Role of computers in education.
Ans: Business:
Computers are used in all types of businesses, to improve productivity. They help in running business activities efficiently. They are used to prepare business documents, reports, charts, presentations, invoices, etc. They help in staying in contact with employees and customers.

Important business areas where computers are used:
The following are some important business areas where computers are used.

i. Computer technology has revolutionized the banking business. Deposits and withdrawals are instantly logged into a customer's account.

ii. Accurate monthly bank statements are generated with the help of computer. Computer networks allow amount of bill to be transferred from customer's bank account to the store.
iii. **Automated Teller Machine (ATM):**
People can obtain cash any time anywhere through Automated Teller Machine (ATM)

iv. **Bar code readers:**
Computers are used in retail stores. Bar code readers are linked to computer system that are used to read the bar code printed on each product sold to prepare the bill. With the use of computers at retail stores, the checkout process is faster and the bill produced is accurate.

v. **Electronic commerce/E-Commerce:**
Electronic commerce, also known as e-commerce allows to sell products and services by means of computer networks such as Internet.

vi. Computers are very helpful in running many other types of businesses that include hotel, hospital, school, travel agency, real estate, stock exchange, etc.

Q.18 **List the Use/Role of Computers in Defense.**
Ans: **Use/Role of computers in defense:**
There are various applications of computer technology in defense. Computers are used in tanks, planes and ships to target enemy forces. They help in tracking missiles and destroying them. Modern defense weapons and other equipment are controlled by computers.

Computers are used for designing and testing of weapons. Computers are also used in communication systems in defense.

Q.19 **List the Use/Role of Computers in Media.**
Ans: **Use/Role of Computers in Media:**
Computers have lot of applications in print and electronic media. Print media refers to mass communication through printed material.

Computer technology helps in preparation and production of newspapers, magazines, booklets and brochures, flyers, press releases and books.

Electronic media refers to broadcast media that includes radio broadcast, cable and satellite television broadcast and the new-age media like Internet and mobile devices. Computer is used for television broadcasting.

Q.20 **List the Use/Role of Computers in Manufacturing Industry.**
Ans: **Use/Role of computers in manufacturing industry:**
Now days, computer technology is widely used in manufacturing industry. It has improved the accuracy, quality and speed of manufacturing.

Computers are used for product design and automation of manufacturing process in factories. This is known as Computer-Aided Design (CAD) and Computer-Aided Manufacturing (CAM).

**Computer-Aided Design (CAD):**
CAD involves the use of computer hardware and graphics software to create product designs.

**Computer-Aided Manufacturing (CAM):**
CAM involves the use of computer in planning and management of production operation. It helps in automatically producing finished products. CAD/CAM technology has been applied in many industries, including automobile, electronics, machine components, textiles, fashion, etc.
Q.21 Elaborate the scope of the careers in the field of information technology.

Ans: Careers in Information Technology (IT):

**Software Engineer:**
Software engineer is a highly skilled person in the field of IT whose responsibilities involve the analysis, design, implementation and maintenance of computer software. Software engineer can be further classified into programmer and system analyst.

- **Programmer:**
  Computer programmers are IT professionals who have extensive knowledge and expertise in programming languages. They program the computer by writing step-by-step instructions that tell the computer what to do. Computer programmers write programs to solve problems related with business, education, engineering, government offices, hospitals, entertainment, etc.

- **System Analyst:**
  System analysts analyze the data processing requirements of organizations and develop information systems to implement them. They investigate problems, plan solutions, and recommend the type of hardware and software required for implementing the solution. They also coordinate with the programmers and database administrators in developing information systems.

**Hardware Engineer:**
Hardware engineers design and manufacture computer hardware. Their work also involves repair and maintenance of computer hardware. They have in-depth knowledge of internal working of computers, processors, circuit boards and other electronic equipment.

**Network Administrator:**
Network administrators are responsible for installation, configuration and maintenance of computer networks in organizations. They are in charge of maintenance of computer hardware and software that make up a computer network. They assign passwords to network users so that unauthorized people do not have access to network.

**Database Administrator:**
Database administrator is a person who is responsible for the design, implementation and maintenance of a database in an organization. He is also responsible for maintaining security and monitoring the performance of database.

**Web Designer:**
Web designer is a person whose job is to plan and create websites. He designs web pages that include text, images, sound, video clips and make the website interactive. HTML (Hypertext Markup Language) is the most commonly used language for creating websites.

**Multimedia Designer:**
Multimedia designers are people who organize and present information in an easy to understand and attractive manner. They combine text, graphics, animation, audio and video. Multimedia designers create digital images and arrange them in sequence for animation using computer software. They have the skills to edit and manipulate audio/video files. They usually work in film/TV industry, computer software companies and advertising companies.
Information Security Analyst:

Information security analyst is a person whose job is to protect information and information systems from unauthorized access, use, modification, recording or destruction. He implements procedures and policies to ensure information security within the organization.

Computer Teacher:

Computer teacher teaches the subject of computer science to students to make them computer literate. He conducts lessons on how to operate computers and the working principles and concepts of computer hardware. He also teaches how to develop computer programs using various programming languages.

Q.22 Define Computer.

Ans: Computer:
A computer is an electronic data processing device. It reads data processing it and produces results accurately at a very high speed.

Q.23 Define Computer system.

Ans: Computer system:
A computer along with a number of units attached to it (such as keyboard, monitor, disk drives etc) is known as a computer system.

Q.24 Differentiate between hardware and software of a computer.

Ans: Difference between computer hardware and software:

Hardware:
Hardware is a physical device something that you're able to touch and see. Computer hardware refers to the physical components that make up a computer system.

Example:
The computer monitor you're viewing the text on or the mouse you're using to navigate is considered computer hardware. RAM, ROM, motherboard, modem, wireless chip, CPU/Hard Disk etc.

Software:
Computer software is a set of instructions that tells a computer what to do and how to do.

Software is code and instructions that tell a computer or hardware how to operate. This code can be viewed and executed using a computer or other hardware device.

However, without any hardware software would not exist.

Example:
An example of software is Microsoft Windows, an operating system that allows you to control your computer and other programs that run on it.

Another example of software is the Internet browser. Operating system (Windows, Linux) games or applications, word processing /Internet Explorer or Firefox etc. are the examples of software.

Q.25 Write the names of three major units of computer system?

Ans: Major units of computer system:
Generally a computer system consists of the following three major units:

i. System unit
ii. Input units (A keyboard, mouse etc.)
iii. Output units (A monitor, printer etc.)

Q.26 Write the names of hardware components of a computer system?
Ans: Hardware Components of Computer:
Hardware components of a computer system are classified into input devices, system unit, storage devices, output devices and memory.

Q.27 What is the function of input devices.
Ans. Input devices:
All the devices used to feed data into the computer are known as input devices.

Function of input devices:
Input devices allow us to communicate with the computer.

Examples:
Some commonly used input devices are keyboard, mouse, microphone, scanner, barcode reader, digital camera and touch screen.

Q.28 Describe the division of keyboard and its functions?
Ans: Keyboard:
It is the main input device to communicate with the computer.

Division of a Keyboard:
It allows the computer user to enter letters, numbers and special symbols into the computer.

Functions of a Keyboard:
A keyboard may be divided into four general areas:

i. Alphanumeric keypad.
ii. Numeric keypad.
iii. Function keypad.
iv. Screen Navigation & Editing keys

Point To Ponder

Why the keys on keyboard are not arranged in alphabetical order?
Ans: In fact, the QWERTY layout was designed to let people type as quickly as possible without jamming a mechanical typewriter. As it happens, this same layout is nearly optimal for pure speed, as it tends to cause the fingers and hands to alternate.

OR (Second Answer)
The QWERTY keyboard layout was designed so that successive keystrokes would alternate sides of the keyboard so as to avoid jams in manual typewriters. Is frequently said that the design was also created to make people type slower.
First designs of manual typewriters using keyboards with letters in alphabetical order could not keep up with the speed of fast typist and the QWERTY keyboard layout was designed to reduce jamming.

Q.29 Describe the working and functions of mouse?

Ans: Mouse:

It is a hand-held device used to control the movement of cursor or pointer on the screen. It has two or three buttons at the front that allow the computer user to make selection in menu, draw graphics or open files, folders and programs. A mouse is shown in Fig.

Q.30 Describe the working and functions of microphone?

Ans: Microphone:

It is a device that allows computer user to input audio into the computer. It changes audio signals into electrical signals which are translated into digital form by the sound card for processing in the computer. A microphone is shown in Fig.

Q.31 Describe the working and functions of scanner?

Ans: Scanner:

It is a device that captures images from photographs, magazines, books etc. and stores them in computer in digital form. These images can be edited, displayed on the screen or inserted in documents. A scanner is shown in Fig.

Q.32 Describe the working and functions of barcode reader?

Ans: Barcode Reader:

It is a device that reads the barcode printed on products that represents product code, description and price. This information is used by the computer to print bill for the customer. A barcode reader is shown in Fig.
Q.33 Highlight the working and functions of digital camera.
Ans: Digital Camera:
   It is a device used to capture pictures and store them in digital form. These pictures can be downloaded to computer for editing, viewing or inserting in documents. A digital camera is shown in Fig.

![Digital Camera](image)

Q.34 Highlight the working and functions of touch screen.
Ans: Touch Screen:
   It is a pressure-sensitive display screen that is used to interact with the computer by touching pictures or words with finger. Touch screen is more commonly used with mobile phone and tablet. A touch screen is shown in Fig.

![Touch Screen](image)

Q.35 Write the names of three major parts of SYSTEM UNIT?
Ans: System Unit:
   System unit is the main part of computer. It includes motherboard, power supply and drives (such as DVD and hard disk) inside the computer casing. All the input/output devices of a computer are connected to system unit through the ports.

Q.36 Describe the working and structure of motherboard.
Ans: Motherboard:
   Motherboard is the main circuit board inside the system unit. It contains microprocessor, main memory, expansion cards, many IC chips, connectors and other electronic components.
   It has many buses (electric pathways) printed on it. These are used to transmit information between various components of the computer. All the input/output devices are connected to the motherboard. A motherboard is shown in Fig.
Q.37 Describe the working and structure of Microprocessor.

Ans: Microprocessor:

A microprocessor is the main chip on the motherboard that controls all the activities of the computer. It is also known as Central Processing Unit (CPU) or simply processor.

It contains Control Unit (CU), Arithmetic Logic Unit (ALU) and registers. A microprocessor and the block diagram of CPU are shown in Fig.

(a) Microprocessor  (b) Block diagram of microprocessor

ALU:

ALU is the part of the computer that performs all the calculations and comparisons. It consists of arithmetic unit and logic unit.

Arithmetic Unit:

Arithmetic unit performs all the arithmetic operations such as addition, subtraction, multiplication and division.

Logic Unit:

Logic unit performs logical operations which include comparisons of numbers or alphabets.

Functions of Control Unit:

Control unit controls the operations of all the components of the computer. It controls the working of all the input/output devices, storage devices and ALU. CU
loads programs into memory and executes them. It consists of very complicated circuits.

Q.38 Briefly write about Registers.
Ans: Registers:
Registers are small memory units inside the microprocessor used to temporarily store some information during the execution of a program. Some commonly used registers are Instruction Register, Accumulator Register, Data Register, and Memory Address Register.

Q.39 Briefly write about storage devices.
Ans: Storage Devices:
Storage devices are used to store programs and data that are not currently used by the computer. They have huge storage capacity. Therefore, they are also known as mass storage devices or secondary memory.

Hard disk is the most commonly used storage device that is fixed inside the system unit. Portable storage devices are CD, DVD, memory cards, and USB flash drive.

Portable storage devices have less storage capacity than hard disk but they are cheap and easy to carry.

Q.40 Briefly write about hard disk.
Ans: Hard disk:
A hard disk is a magnetic storage device used to store computer data. It has storage capacity of hundreds of Gigabyte (GB). It is fixed inside the computer casing. Portable hard disk is also available that is attached to USB port.

Q.41 Briefly write about CD/Compact Disk.
Ans: CD/Compact Disk:
CD stands for Compact Disk. It is a portable optical storage device with a storage capacity of 700 Megabytes (MB). A CD is 1.2 millimeter thick with a diameter of 120 millimeters. CD drive is used to read data from or write data to a CD.

Q.42 Briefly write about DVD/Digital Versatile Disk.
Ans: DVD/Digital Versatile Disk:
DVD stands for Digital Versatile Disk. It has the same thickness and diameter as CD but has more storage capacity. Its storage capacity is in the range of 4 to 16 GB. A DVD writer is installed in the computer to read data from or write data to a DVD. A CD can also be used in a DVD writer.

Q.43 Briefly write about Memory Card.
Ans: Memory Card:
Memory card is a small storage device having storage capacity of few Gigabytes. It is available in different sizes and storage capacities.

Memory cards are generally used in laptop computers and portable devices such as mobile phone and digital camera for storing pictures, audio and video. A memory card is shown in Fig. 1.

Q.44 Briefly write about USB flash drive.
Ans: USB Flash Drive/USB memory:
USB flash drive is a small portable drive that is connected to computer through USB port. It is also known as USB memory.
It is very fast in operation and its storage capacity is up to 128 GB till now. A USB flash drive is shown in Fig.

Q.45 Write about the significance of output devices.
Ans: Output Devices:
Output devices are used to display text, graphics and images on the monitor or to print information on paper.
Softcopy and hardcopy/printout:
Information displayed on monitor is known as softcopy and anything printed on paper is known as hardcopy or printout.
Commonly used output devices are monitor, printer, plotter and speaker.

Q.46 Describe some features of different types of monitors.
Ans:
It is an output device that has a screen on which information is displayed.
Types of Monitor:
It has two common types i.e. CRT (Cathode Ray Tube) monitor and LCD (Liquid Crystal Display) monitor.
CRT monitor:
CRT monitor is very similar to old television. It is almost obsolete due to its big size and low display quality.
LCD monitor:
LCD monitor is slim, uses less power and has better display quality than CRT monitor. CRT and LCD monitors are shown in Fig.

Q.47 What is printer. Write name of different types of printers.
Ans: Printer:
Printer is an output device that prints text and graphics on paper which is known as hardcopy.
Types printers:
There are two types of printers which are impact and non-impact printers.
For Your Information

The first high-speed printer was developed in 1953 by Remington Rand (an early American business machines manufacturer) for use on UNIVAC computer.

Q.48 What is an impact printer? How does it work? Describe the different features of Dot matrix printer.

Ans: Impact Printer:
Impact printer uses electro-mechanical mechanism which causes the character shape to strike against the paper and leave an image of the character on the paper.

Features of Dot matrix printer:
Dot matrix printer is the most commonly used impact printer. The printing speed varies from 50 to 500 cps (characters per second).
Their printing is very cheap but print quality is poor. They produce lot of noise while printing.

Uses of Dot matrix printer:
These printers are still in use for printing invoices, bank statements, utility bills, etc. A Dot matrix printer is shown in Fig.

Q.49 What is a non-impact printer? How does it work? Describe the different features of non-impact printer.

Ans: Non-Impact printer:
Non-Impact printer prints without striking the paper.

Types of non-Impact printers:
There are two types of non-Impact printers which are inkjet and laser printers.

Inkjet and laser printers:
Inkjet printer stores ink in cartridge and sprays on paper through fine nozzles on the print-head.

Inkjet and laser printers:
Laser printer uses technology similar to photocopying machine. Laser printer is more expensive, faster and has very high print quality compared to inkjet printer.
Laser printers are used in all sectors such as homes and simple businesses. Laser printers are perfect for large scale businesses. Inkjet and laser printers are shown in Fig (a, b).

Dot Matrix Printer
Q.50 What is a plotter? How does it work? Describe the different types of plotters.

Ans: Plotter:

Plotter is an output device used for printing engineering drawings, machine parts, building designs, maps, charts and panchfleks etc. on large size papers/sheets. Such large size printing is not possible on printers. It is more expensive than printer.

Types of plotters:

There are two types of plotters, that is, ink plotter and pen plotter.

Uses of plotters:

Ink plotter is used for printing images whereas pen plotter is used for printing engineering drawings, machine parts, building designs, etc. Plotter is a slow output device but its printing quality is good.

Q.51 Describe some features of Speaker.

Ans: Speaker:

Speaker is a device used to produce audio output. A pair of speakers is attached to the sound card on the motherboard. Speakers are commonly used with multimedia software and for playing music and videos on computer.
Q.52 List some functions of memory.
Ans: Memory:
Memory unit stores data and programs that are being executed by the computer. It also stores the results produced by the ALU after processing the data.

Types of memories:
There are three types of memories on the motherboard which are ROM (Read Only Memory), RAM (Random Access Memory) and Cache.

Q.53 What is ROM? How do PROM and EPROM differ from each other?
Ans: ROM (Read Only Memory):
ROM is a single IC chip which is installed on the motherboard.

Types of memories:
It stores the Basic Input/output System (BIOS) of computer that controls input/output devices and the start-up or boot process.

BIOS programs:
BIOS programs test the computer's components when it is turned on and then load the operating system into the RAM to make the computer ready for operation.

ROM is non-volatile memory:
ROM is non-volatile memory, that is, the programs stored in it are not lost when the computer is turned off.

Types of ROM:
There are three common types of ROM which are:

i. PROM (Programmable ROM),
ii. EPROM (Erasable Programmable ROM),
iii. EEPROM (Electronically Erasable Programmable ROM).

Difference between PROM and EPROM:

<table>
<thead>
<tr>
<th>PROM (Programmable Read Only Memory)</th>
<th>EPROM (Erasable and programmable Read Only Memory)</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. PROM is a non-permanent memory of a computer. It is programmable read only memory.</td>
<td>i. EPROM is a non-permanent memory of a computer. It is programmable and erasable read only memory.</td>
</tr>
<tr>
<td>ii. PROM is the Programmable ROM that allows the user to store data in an instrument called a PROM programmer does the storing by 'burning in', once the data has been burned, the data cannot be erased.</td>
<td>ii. EPROM (Electronic Programmable Read Only Memory) chips can be erased if it needs to be updated or fixed. It can be erased electronically only. These are comparatively expensive than PROMs.</td>
</tr>
</tbody>
</table>
iii. PROM (Programmable Read-Only Memory) chips are relatively once written and to rewrite then you need to replace entire data on it. These are relatively less costly.

iii. On the other hand, an EPROM allows the data to be erased by the help of UV (Ultra violet) lights, i.e. EPROM is UV light erasable and electrically reprogrammable.

Q.54 What do you know about RAM?
Ans: Random Access Memory (RAM):
RAM is high speed memory installed on the motherboard. It is READ/WRITE memory. Information can be read from or written into it. Programs are loaded into RAM from secondary storage devices such as hard disk or USB flash drive for execution by the microprocessor.

Volatile memory:
RAM is volatile memory which means information stored in it, is lost when the computer is turned off.
RAM modules are installed in the memory slots on the motherboard. RAM modules are shown in Fig.

![RAM Modules](image)

Q.55 Describe various features of Cache Memory?
Ans: Cache Memory:
Cache is a very small amount of extremely fast memory inside the microprocessor or on the motherboard. It is faster and more expensive than RAM.

Function of cache:
- Cache Memory stores information that is most frequently used by the computer.

Purpose of using cache:
The purpose of using cache is to improve the processing speed of computer.

Types of cache memories:
There are three types of cache memories which are: Level 1 (L1), Level 2 (L2) and Level 3 (L3) as shown in Fig.

Location of Level 1 (L1), Level 2 (L2) and Level 3 (L3):
L1 cache is built inside the microprocessor whereas L2 and L3 are on the motherboard.

Note: L1 cache is faster than L2 and L3 cache.

Q.56 Describe the function of ports in a computer. How many types of ports are generally present in a computer system?
Ans. Ports:
Port is an interface for connecting various devices to the system unit. These are located on the motherboard and are usually seen at the back of the system unit.
Function of Port:
A port provides a direct link for external peripheral devices such as keyboard, mouse, monitor, printer etc via cables with the computer’s common electrical bus.

Types of ports:
There are various types of ports for connecting keyboard, mouse, monitor, microphone, speakers and other input/output devices as shown in Fig.

![Ports on motherboard](image)

In modern computers:
- USB (Universal Serial Bus)
- HDMI (High Definition Multimedia Interface)
- DVI (Digital Visual Interface)
- Audio and LAN (Local Area Network) ports

These devices include digital camera, scanner, printer, external hard disk or DVD writer and USB memory, etc.

Q.57 Describe the function of expansion slots and expansion cards in a computer.

Ans: Expansion Slots:
Expansion slots are long narrow sockets on the motherboard used for installing expansion cards.

Expansion Cards:
Expansion cards are small circuit boards. These cards add new capabilities to the computers.

Commonly used expansion cards are sound card, graphics card, modem card and network card. In modern computers these cards are built-in on the motherboard. A network card is shown in Fig.

Q.58 What is computer software? List the main groups of computer software?

Ans. Computer Software:
Computer programs are known as computer software. Computer program is a set of instructions that tells a computer what to do and how to do.

Types computer Software:
It is classified into two categories, system software and application software.
Q.59 **What is system software? Explain the four main groups of system software?**

**Ans. System Software:**
System software is a collection of programs which makes the use of computer easy and efficient. Highly experienced computer programmers develop system software.

**Main groups of system software:**
Following are the types of system software.

- **Operating system**
- **Utility programs**

**i. Operating System:**
An operating system is system software that is responsible for the management and coordination of all the activities performed by the computer.

- It provides the environment in which the user can interact with the computer hardware to operate the computer.
- The most popular operating system used in microcomputers is the Windows.

**Tasks performed by the operating system:**
The following tasks are performed by the operating system.

- i. It loads programs into memory and executes them.
- ii. It controls the operation of input/output and storage devices.
- iii. It manages files and folders.
- iv. It allows to create password to protect computers from unauthorized use.
- v. It detects hardware failures and displays messages to fix them.

**ii. Device Drivers:**
A device driver is system software that controls the operation of a computer device.

- When users attach a device such as printer or scanner to their computer, they should install its driver also to make it operational. Device drivers are provided by device manufacturers.

**iii. Utility Programs:**
Utility programs perform specific tasks that are related to the management of the computer.

**Commonly used utility programs:**

- **Windows Explorer:** It is used to manage files and folders.
- **Backup utility:** It is used to make backup of data.
- **WinZip utility:** It is used to compress files.
Diagnostic utility: It is used to detect hardware and software problems.

Antivirus software: It is used to detect and remove viruses.

iv. Language Processors:
   - A language processor is a system program used to translate computer programs into machine language.
   - Machine language is directly understood by the computer. Therefore, all the programs must be translated into machine language before execution by the computer.

Compiler and interpreter:
   - Compiler and interpreter are language processors used to translate high level language programs into machine language.

Assembler:
   - A program called assembler is used to translate assembly language programs into machine language.

Q.60 What is application software? List the main groups of computer software?

Ans. Application Software:
   - Application software is developed for computer users to solve their problems such as preparing a letter, creating a presentation or managing a database.

Main groups of application software:
   - Commonly used application software includes productivity software, business software, entertainment software and education software.

Q.61 Elaborate open source software, shareware and freeware.

Ans. i. Open Source Software:
   - It is computer software that is available in the form of source code that allows users to study, change and improve it. Open source software is free for use, modification and distribution.

Examples of open source software:
   - Some examples of open source software are Linux operating system, Open Office (office productivity software), Flight Gear (flight simulator) and Java programming language, etc.

ii. Shareware:
   - Shareware is distributed free of cost for a limited period, usually one or two months. It is trial version of software given to people to decide whether they would like to buy the full version of the software.
   - Some shareware is installed on new computers when they are sold.

Examples of shareware:
   - Examples of shareware are antivirus software and computer games, etc.

ii. Freeware:
   - Freeware is given free of cost and it is full version of software for an unlimited period of time. It may have some restrictions such as allowed for personal or academic use only.

Examples of freeware:
   - Examples of freeware are Google Chrome, Mozilla Firefox, VLC media player, etc.
**KEY POINTS**

- Computer is a general-purpose programmable machine that has the ability to store, retrieve and process data that is represented in the form of 0s and 1s.
- First generation computers used vacuum tubes and their period was from 1940 to 1956.
- Second generation computers used transistors and their period was from 1956 to 1963.
- Third generation computers used IC chips that were developed in early 1960s and their period is from 1963 to 1971.
- Fourth generation computers use LSI and VLSI chips and their period is from 1971 to present.
- Fifth generation of computers is concerned with development of devices that can understand natural languages and have thinking power.
- Analog computer represents and processes data by measuring quantities such as voltage and current to solve a problem. It works on supply of continuous signals as input and displays output simultaneously.
- Digital computer works with binary digits 0 and 1. Data and instructions are fed into digital computer through an input device such as keyboard. The computer performs calculations or data according to the instructions and displays results on monitor or prints on printer.
- Hybrid computer is a combination of analog and digital computers. It combines the characteristics of both analog and digital computers.
- Mainframe computer is a very large, very powerful and expensive computer that can support hundreds and even thousands of users at the same time.
- Minicomputer is bigger than microcomputer but smaller than mainframe. It is used in organizations that have hundreds of users.
- Microcomputer is the smallest and the low cost computer. It is the most commonly used computer in homes and offices.
- Software engineer is a highly skilled person in the field of IT whose responsibilities involve the analysis, design, implementation and maintenance of computer software.
- Computer programmer is an IT professional who has extensive knowledge and expertise in programming languages. He programs the computer by writing step-by-step instructions that tell the computer what to do.
- System analyst analyzes the data processing requirements of organizations and develops information systems to implement them.
- Hardware engineer is an IT professional who designs and manufactures computer hardware.
- Network engineer is a person who is responsible for installation, configuration and maintenance of computer networks in organizations.
- Database administrator is a person who is responsible for the design, implementation and maintenance of a database in an organization.
- Web designer is a person whose job is to plan and create websites.
• Multimedia designer is a person who designs multimedia software by combining text, graphics, animation, audio and video.
• Information security analyst is a person whose job is to protect information and information systems from unauthorized access, use, modification, recording and destruction.
• Computer teacher is a person who teaches the subject of computer science to students.
• Computer hardware refers to the physical components that make up a computer system.
• Computer software is a set of instructions that tells a computer what to do and how to do.
• System software is a collection of programs which makes the use of computer easy and efficient.
• Operating system is system software that is responsible for the management and coordination of all the activities performed by the computer.
• Application software is developed to solve the problems of computer users such as writing letter, creating presentation or managing a database.
• Open source software is a program that is freely available in the form of source code that allows users to study, change and improve it.
• Shareware is trial version of software that is distributed free of cost for a limited period, usually one or two months.
• Freeware is software given free of cost for an unlimited period of time.

EXERCISE

Q1. Select the best answer for the following MCQs.

i. Who invented logarithm?
   A. Blaise Pascal  B. John Napier
   C. Charles Babbage  D. Herman Hollerith

ii. Which generation of computer used transistor?
   A. 1st Generation of Computers  B. 2nd Generation of Computers
   C. 3rd Generation of Computers  D. 4th Generation of Computers

iii. In which generation of computer microprocessor was introduced?
   A. 1st Generation of Computers  B. 2nd Generation of Computers
   C. 3rd Generation of Computers  D. 4th Generation of Computers

iv. Which of the following computer supports thousands of users at the same time?
   A. Microcomputer  B. Minicomputer
   C. Mainframe computer  D. Laptop computer

v. Who is responsible for protecting information and information systems from unauthorized people in an organization?
   A. System Analyst  B. Information Security Analyst
   C. Network Administrator  D. Hardware Engineer

vi. Which of the following is the fastest memory?
   A. USB flash drive  B. RAM
• Multimedia designer is a person who designs multimedia software by combining text, graphics, animation, audio and video.
• Information security analyst is a person whose job is to protect information and information systems from unauthorized access, use, modification, recording and destruction.
• Computer teacher is a person who teaches the subject of computer science to students.
• Computer hardware refers to the physical components that make up a computer system.
• Computer software is a set of instructions that tells a computer what to do and how to do.
• System software is a collection of programs which makes the use of computer easy and efficient.
• Operating system is system software that is responsible for the management and coordination of all the activities performed by the computer.
• Application software is developed to solve the problems of computer users such as writing letter, creating presentation or managing a database.
• Open source software is a program that is freely available in the form of source code that allows users to study, change and improve it.
• Shareware is trial version of software that is distributed free of cost for a limited period, usually one or two months.
• Freeware is software given free of cost for an unlimited period of time.

EXERCISE

Q1. Select the best answer for the following MCQs.

i. Who invented logarithm?
   A. Blaise Pascal    B. John Napier
   C. Charles Babbage  D. Herman Hollerith

ii. Which generation of computer used transistor?
    A. 1st Generation of Computers  B. 2nd Generation of Computers
    C. 3rd Generation of Computers  D. 4th Generation of Computers

iii. In which generation of computer microprocessor was introduced?
     A. 1st Generation of Computers  B. 2nd Generation of Computers
     C. 3rd Generation of Computers  D. 4th Generation of Computers

iv. Which of the following computer supports thousands of users at the same time?
    A. Microcomputer         B. Minicomputer
    C. Mainframe computer    D. Laptop computer

v. Who is responsible for protecting information and information systems from unauthorized people in an organization?
    A. System Analyst        B. Information Security Analyst
    C. Network Administrator  D. Hardware Engineer

vi. Which of the following is the fastest memory?
    A. USB flash drive        B. RAM
vii. **What type of software a device driver is?**

A. Application software  
B. Business software  
C. System software  
D. Productivity software

viii. **Which of the following is volatile memory?**

A. RAM  
B. ROM  
C. USB flash drive  
D. Hard disk

ix. **Which software is distributed free of cost for a limited period as a trial version?**

A. Open source software  
B. Shareware  
C. Freeware  
D. Productivity software

x. **When were IC chips developed?**

A. Early 1960s  
B. Early 1970s  
C. 1980s  
D. 1990s

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>C</td>
<td>D</td>
<td>A</td>
<td>B</td>
<td>D</td>
<td>C</td>
<td>A</td>
<td>B</td>
<td>C</td>
</tr>
</tbody>
</table>

Q2. Write short answers of the following questions.

i. **Describe Napier’s Bone and Slide Rule.**

**Ans:** **Napier’s Bone:**
John Napier, a Scottish mathematician invented a calculating device called Napier’s Bone in 1614.

**Construction:**
It consisted of a wooden box containing rotating cylinders each of which had the digits from 0 to 9.

**Function:**
It could multiply, divide and find square roots of numbers by using simple addition and subtraction. His biggest achievement was the invention of logarithm.

Slide Rule:
Based on the idea of logarithm, English mathematician, William Oughtred developed a device called Sliid Rule in 1920s.
Function:
it was very useful for solving problems that involved multiplications and divisions.

Construction:
it has three parts, slide rule and a transparent sliding cursor as shown in Fig.

![Slide Rule Image]

Do You Know?
Slide rule was replaced by electronic pocket calculator in the early 1970s.

ii. Compare 1st and 3rd generation computers.
Technology used:
Vacuum tubes were used in the first generation computers.
Problems arising from the use of computers Vacuum tubes:
Vacuum tubes generated so much heat that they had to be cooled by air conditioner. Vacuum tubes burnt out very often and it was difficult to repair and maintain the computers of first generation.

![Vacuum Tube Image]

Features/ characteristics of first generation computers:
The following are the characteristics of first generation computers.
• First generation computers used vacuum tubes.
• Speed was slow and memory was very small.
• They were huge in size taking up entire room.
• First generation computers were very expensive and unreliable.
• They consumed a lot of power and generated a lot of heat.
• Input was based on punched cards.
• Output was obtained on printouts through electric typewriter.
• Machine language was used in these computers.

**Examples of first generation computers:**
Some examples of first generation Mini/Mainframe computers are ENIAC, UNIVAC I, IBM 604, Mark-I and EDSAC.

**Third Generation Computers (1963 – 1971):**

**Technology used:**
Integrated Circuits (ICs), also known as semiconductor chips were used in third generation of computers instead of transistors. IC chips were developed in early 1960s.

**IC chip:**
A single IC chip contains a large number of transistors. IC chips increased the power and decreased the cost of computers. Invention of IC chips was a great breakthrough in advancing computer technology. IC chips are shown in Fig.

![IC Chips](image)

**Features/ characteristics of third generation computers:**
- The following are the characteristics of third generation of computers.
- Third generation computers used IC chips.
- IC chips improved the speed and memory of computers.
- Computers consumed less electricity, became smaller, cheaper and more reliable than second generation computers.
- Keyboard and monitor were used with the computer.
- These computers could run different application programs at the same time.

**Examples of third generation computers:**
Some examples of third generation computers are Burroughs 6700, IBM System/360, System 3 and Control Data Corporation’s 3300 and 6600 computers.

**iii. Differentiate between analog and digital computers.**

**Ans:** Analog Computers:
Analog computers represent and process data by measuring quantities such as voltage and current to solve a problem. They work on supply of continuous signals as input and display output simultaneously. Analog computers are special purpose devices, designed to perform single specific task.

- Mostly these devices are used in engineering and scientific applications.

**Features/ characteristics of Analog Computers:**
- The accuracy of analog computers is low but they are faster in speed as compared to digital computers.
Construction:
They mainly consist of electrical devices such as resistors, capacitors, transistors, etc. An analog computer with voltmeter is shown in Fig.

Digital Computer:
Digital computer works with digits. Everything in a digital computer is represented with binary digits 0s and 1s. It manipulates them at very fast speed. Data and instructions are fed into the digital computer through an input device in the form of 0s and 1s.

Features/characteristics of Digital Computer:
The computer performs calculations on data according to the instructions given in a computer program. The results of calculations are displayed on monitor or printed on printer. A digital computer is shown in Fig.

Digital computers can store and process large amount of information at high speed. The results produced by digital computers are reliable and accurate. Digital computers are general-purpose computers, used in various fields.

OR (Second Answer)
Ans. Difference between an analog and a digital computer:

<table>
<thead>
<tr>
<th>Analog computer</th>
<th>Digital computer</th>
</tr>
</thead>
<tbody>
<tr>
<td>i- An analog computer accepts data in continuous or physical form, represents it in a suitable form to perform scientific operations.</td>
<td>i- A digital computer accepts data in the form of digits represents it in terms of discrete numbers and processes numbers using various Arithmetic and logic operations.</td>
</tr>
<tr>
<td>ii- These are special purpose computers</td>
<td>ii- These are general purpose computers.</td>
</tr>
<tr>
<td>iii- These computers have no operational state.</td>
<td>iii- These computers have only two states On (0) and off (1).</td>
</tr>
<tr>
<td>iv- Fast in processing as compare to digital computers.</td>
<td>iv- Low processing speed as compare to analog computers.</td>
</tr>
</tbody>
</table>
Accuracy is less as compare to digital computers.

These computers are more accurate as compare to digital computers.

These computers have small memory size.

The memory capacity is huge.

These computers are used in complex scientific and mathematical calculations.

These computers are used in scientific and technical research, business, education, healthcare, supermarkets, factories, banking, transportation, space exploration, art and music etc.

Examples: Heath Kit EC-1 an educational analog computer by USA in 1960

Examples: IBM PCs, Apple Macintosh computers.

iv. Ahmed, a class IX student is asking his father to replace his home computer CRT monitor with LCD monitor. How will you justify his demand?

Ans: Justification of his demand:

LCDs are free from geometric image distortions at the screen edges because they are a flat matrix display where every pixel is active.

LCDs have uniform screen brightness and the screen is covered with a flexible surface that is substantially less prone to specular glare compared to a glass covered CRT monitor screen.

LCDs are flicker free, which should reduce the risks of headaches and eyestrain.

Because LCDs are smaller than CRT monitor, LCDs required little space than CRT monitor.

LCD also require lesser energy than CRT Monitors.

v. What will happen if storage devices are removed from a computer?

Ans: Storage devices are core function and fundamental component of computers. The Purpose of the memory device is to store the information and for the information retrieval. If storage devices are removed from a computer then it will not possible to store the information and information retrieval.

vi. Differentiate between systems software and application software.

Ans: System Software:

System software is a collection of programs which makes the use of computer easy and efficient. Highly experienced computer programmers develop system software.

Following are the types of system software.

i. Operating system

ii. Device drivers

iii. Utility programs

iv. Language processors

Application Software:

Application software is developed for computer users to solve their problems such as preparing a letter, creating a presentation or managing a database. Commonly used application software includes productivity software, business software, entertainment software and education software.
vii. How a student can use computer to improve academic performance?
Ans:
- Using computer applications increases the students’ motivation for learning Management.
- Using of computer catch the attention of the students and increase their interest for learning Management.
- Using computer applications lead to the development of students’ skills.
- Using computer applications develops the students’ process of thinking critically.
- Using computer applications creates the opportunity for students to be active in class, and not passive.
- Using computer applications creates the opportunity for students to solve different case studies, to change the variables in these case studies and to see the results of these changes.
- Using computer applications prepares the students for the knowledge-based society and economy which cannot be understood nowadays without computers in our day-to-day life.
- Using computer applications contributes to the students’ engagement in the process of learning Management.

viii. Give any three uses of computers in a school library.
Ans: Uses of computers in a school library:
- Access to large amounts of information to users wherever they are and whenever they need it.
- Access to primary information sources.
- Network accessibility on Intranet and Internet.
- User-friendly interface.
- Advanced search and retrieval.
- Multiple access/ Universal accessibility.
- Integration with other digital libraries.

ix. Name few household appliances in which microprocessor is used.
Ans: Today, microprocessor is not only used in microcomputers, they are also used in the devices including mobile phones, microwave ovens, cameras, washing machines, televisions, etc.

x. What are the tasks performed by operating system?
Ans: The following tasks are performed by the operating system.
  i. It loads programs into memory and executes them.
  ii. It controls the operation of input/output and storage devices.
  iii. It manages files and folders.
  iv. It allows to create password to protect computers from unauthorized use.
  v. It detects hardware failures and displays messages to fix them.

Q3. Write long answers of the following questions.
i. Describe the five generations of computers.
Ans: See Q#10 Page 9, Q#11 Page 9, Q#12 Page 11, Q#2 (ii) 32.

ii. Write a note on mainframe, minicomputer and microcomputer.
Ans: Mainframe Computer:
Mainframe computers were developed in early 1940s.
A mainframe computer is a very large, very powerful and expensive computer that can support hundreds and even thousands of users at the same time. Therefore, these computers are used in large organizations.

The modern mainframe computers that use cutting edge technology are the foundation of today’s business in banking, insurance, education, air travel, research, health care, government and many other public and private organizations. These computers can execute more than trillion instructions per second (TIPS). Some examples of mainframe computers are IBM’s zEnterprise EC12, EC 196, HP 16500 Series and HP Integrity Superdome. A mainframe is shown in Fig.

Minicomputer:

Minicomputer was introduced in the 1960s when IC chips were introduced. A minicomputer is bigger than a microcomputer but smaller than a mainframe. These computers can execute billions of instructions per second (BIPS). Therefore, they can process more data than microcomputers. Today, minicomputers with cutting edge technology are playing an important role in business organizations for their data processing requirements. These are used in organizations that have hundreds of users such as PIA, NADRA, police departments, hospitals, etc. A minicomputer is shown in Fig. Examples of minicomputers are IBM System/36 and HP 3000.

Microcomputer:

Microcomputers are the smallest and the low cost computers. These computers are most commonly used in homes and offices. Microcomputer was introduced in 1970s when microprocessor was developed. A microprocessor is a single chip that controls the operations of the entire computer system. Modern microcomputers have large storage capacity and they can execute millions of
instructions per second (MIPS). A variety of software is available for use in these computers.

Microcomputers are available in various forms such as desktop, laptop and tablet as shown in Fig.

![Microcomputer: (a) Desktop (b) Laptop (c) Tablet Microcomputer](image)

Some popular companies that manufacture microcomputers are IBM, Dell, HP, Toshiba and Acer. A microcomputer is also known as Personal Computer or PC. IBM Lenovo series, Dell XPS series and HP Envy series are some popular microcomputers.

iii. Explain the basic operations of a computer.

**Ans: Basic Operations of a Computer:**

The following four basic operations are performed by computers which are shown in Fig.

![Basic operations of a computer](image)

**Basic operations of a computer**

- Input operation
- Processing operation
- Storage operation
- Output operation

**Input Operation:**

A computer is a data processing machine. Users enter data and instructions into the computer through keyboard or mouse. It can also be provided to the computer from a storage device such as hard disk, CD or USB memory. The input data/instructions are stored in memory for further processing.

**Processing Operation:**

Microprocessor processes the data according to the instruction given to it. The microprocessor fetches the data/instructions from the memory and stores it in instruction register. The control unit then decodes the instruction to find out which operation is to be performed. After decoding the instruction, it sends signals to other parts of the computer to execute it.

**Storage Operation:**

The results produced after processing are stored in memory before they are sent to the output device or permanent storage device like hard disk.

**Output Operation:**

The results of data processing stored in memory must be output so that they can be seen by the user. The control unit displays the results on the monitor or...
Chapter 1

prints it on the printer. Results can also be saved in a storage device such as hard disk for use in the future.

iv. Write short note on the following.
   a. Hardware Engineer    b. Network Administrator
   c. Database Administrator d. Web Designer
   e. Multimedia Designer

Ans: a. Hardware Engineer:

Hardware engineers design and manufacture computer hardware. Their work also involves repair and maintenance of computer hardware. They have in-depth knowledge of internal working of computers, processors, circuit boards and other electronic equipment.

b. Network Administrator:

Network administrators are responsible for installation, configuration and maintenance of computer networks in organizations. They are in charge of maintenance of computer hardware and software that make up a computer network. They assign passwords to network users so that unauthorized people do not have access to network.

c. Database Administrator:

Database administrator is a person who is responsible for the design, implementation and maintenance of a database in an organization. He is also responsible for maintaining security and monitoring the performance of database.

d. Web Designer:

Web designer is a person whose job is to plan and create websites. He designs web pages that include text, images, sound, video clips and make the website interactive. HTML (Hypertext Markup Language) is the most commonly used language for creating websites.

e. Multimedia Designer:

Multimedia designers are people who organize and present information in an easy to understand and attractive manner. They combine text, graphics, animation, audio and video. Multimedia designers create digital images and arrange them in sequence for animation using computer software. They have the skills to edit and manipulate audio/video files. They usually work in film/TV industry, computer software companies and advertising companies.

v. Describe the following types of application software.
   a. Productivity software
   b. Business software
   c. Entertainment software
   d. Education software

OR

Identify the use of productivity, business, entertainment and education software.

Ans: a. Productivity software:

Productivity software includes word-processing, spreadsheet and database management software packages. These software packages are used by individuals to speed up their daily routine tasks by doing their work in an organized and efficient way.
b. **Business software:**
Any software that helps in running business in a more efficient way to improve productivity is known as business software. Some examples of commonly used business software are accounting, sales and marketing, inventory control, project management and payroll software.

c. **Entertainment software:**
Software developed to entertain people is known as entertainment software. Video games are one of the most popular forms of entertainment software. Many games are lot of fun to play but sometimes they can also help to improve skills such as typing or reading. The term edutainment merges games and education software into single software. Edutainment software is used mainly for entertainment but it educates as well.

d. **Education software:**
Software developed for educational purpose is known as education software. A large variety of education software has been developed. Education software includes typing tutor, spelling tutor, language learning, medical and healthcare, driving test and flight simulation software, etc.

### Lab Activities

**Activity 1:**
Demonstrate how input/output devices are connected to the system unit of the computer.

**Activity 2:**
Students should be shown components of computer such as RAM, ROM, microprocessor, ports, expansion slots and power supply attached to the computer system.